

If you have an alarm system in the City of Holly Springs, it must be registered, excluding auto alarms. A fourth false alarm in one year will be fined \$50.00, a fifth will be fined \$75.00, and a sixth and beyond will be fined \$100. Failure to register your alarm will result in a \$100.00 fine. Alarm permits are non-transferable.

- ✓ Complete the application and submit to the Holly Springs Police Department, Attn.: Lt. Greg Clyburn, 3235 Holly Springs Pkwy. Holly Springs, GA 30115. Applications may also be submitted to Lt. Clyburn electronically at gclyburn@hollyspringsga.us.
- ✓ Questions should be directed to Lt. Clyburn, 770-721-7523.
- ✓ Changes to permit information must be submitted in writing within 30 days.

Avoiding Fines

Most alarms can be easily prevented by following these guidelines:

- Make sure all alarm users and key holders are trained to use the system, and know the code to arm and disarm the system, including how to cancel a false alarm.
- Be sure doors and windows are properly closed and locked before arming the system. Unsecured doors and windows are easily jarred, resulting in false alarms.
- Be sure motion sensors are adjusted correctly, especially if you have pets.
- Have an arming delay of at least 60 seconds and arrange with your alarm company to NOT call the police if the system goes off immediately after it has been armed. Frequently, people take too long to exit or re-enter the building, causing a false alarm.
- If your alarm system is easily set off by thunderstorms or power outages, have it repaired or adjusted.
- Periodically check batteries and test your alarm system.
- Read and follow the instructions in your Operators' Manual.