



ADMINISTRATIVE VARIANCE APPLICATION

City of Holly Springs, Georgia

AV- _____

Date of Application _____

Applicant _____ Owner _____
(If other than Applicant)

Address _____ Address _____

Zip Code _____ Phone _____ Zip Code _____ Phone _____

Email: _____ Email: _____

Signature _____ Signature _____

Administrative variances are only allowed if the threshold does not exceed 10% and does not violate any zoning stipulations.

Present Zoning District _____ Acreage _____

Land Lot(s) _____ District(s) _____ Section(s) _____

Location of Property _____

Description/Type Request _____

Justification/Reason for Request (please also see attached questions) _____

- Three (3) copies of the plat depicting variance request;
- Warranty Deed or similar conveyance;
- Documentation verifying that ad valorem taxes are current;
- Filing fee of \$250.00, check payable to the City of Holly Springs.
Check# _____

Do Not Write Below Line

Administrative Variance Decision

_____ Approved

_____ Denied

Variance Procedures, Article 15.3-1

No variance shall be authorized unless all of the following conditions exist:

1. That the special circumstances or conditions applying to the building, structure or land in question are peculiar to such premises and do not apply generally to other building, structures or land in the vicinity.
2. That the granting of the application is necessary for the preservation and enjoyment of a property right and not merely to serve as a convenience to the applicant.
3. Granting the variance requested will not confer upon the property of the applicant any special privileges that are denied to other properties of the district in which the applicant's property is located.
4. That the condition from which relief or a variance is sought did not result from willful action by the applicant.
5. The variance requested is the minimum variance that will make possible the legal use of the land, building or structure.
6. The variance is not a request to permit a use of land, buildings or structures which is not permitted by right in the district involved.
7. That the authorizing of the variance will not impair an adequate supply of light and air to adjacent property or unreasonably increase the congestion in public streets, increase the danger of fire, imperil the public safety, unreasonably diminish or impair established property values within the surrounding area or in any other respect impair the health, safety, comfort, morals or general welfare of the inhabitants of the City.



City of Holly Springs

SYSTEMATIC ALIEN VERIFICATION FOR ENTITLEMENTS (SAVE)

Affidavit of Compliance with O.C.G.A. 50-36-1 "Verification of Lawful Presence within the United States."

O.C.G.A. 50-36-1 requires that applicants applying for such things as licenses for public benefits complete a signed and sworn affidavit verifying the applicant's lawful presence in the United States. Therefore, the applicant must answer the following questions:

The applicant is a U. S. citizen or legal permanent resident at least eighteen (18) years old.

 YES NO or IF NOT:

The applicant is a qualified alien or nonimmigrant under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, at least eighteen (18) years old, and is lawfully present in the United States. *A photo static copy of the applicant's alien card issued by the Department of Homeland Security or other federal immigration agency must be included with this document.**

O.C.G.A. 50-36-1 states that "Any person who knowingly and willfully makes a false, fictitious, or fraudulent statement of representation in an affidavit executed pursuant to this Code section shall be guilty of a violation of Code Section 16-10-20."

I declare, under penalty of law, that this affidavit has been completed by me and is true and correct.

Signature

Date

Title

Legal Company Name

Company Address

(Must be signed by applicant. If the applicant is a corporation, must be signed by an officer of the corporation. **A STAMPED SIGNATURE IS NOT ACCEPTABLE.**)

I hereby certify that _____ is personally known, or verified by me, that the applicant signed this application after stating to me his or her personal knowledge and understanding of all statements and, under oath actually administered by me, has sworn that the statements and answers contained in this affidavit are true.

SUBSCRIBED AND SWORN BEFORE ME ON THIS _____ DAY OF _____, 201__

Notary Public

AFFIX SEAL

*All applicants must attach a copy of a secure and verifiable document as defined in O.C.G.A. 50-36-2.